

**NOTICE OF MEETING AND AGENDA FOR THE REGULAR
MEETING OF THE CLEVELAND COUNTY BOARD OF COUNTY
COMMISSIONERS**

**MONDAY, JUNE 24, 2019
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

- A. Meeting called to order**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes** of the Regular Meeting of June 17, 2019.
- D. Bid Openings - Discussion, Consideration and/or Action on the following:**
 - 1. Bid #CA-1914** – Purchase and delivery of one (1) or more New Color Wide Format-6D size PPM in High Quality Mode Printer to include maintenance for the Cleveland County Assessor's Office.
- E. Old Business: Discussion, Consideration and/or Action on the following:**
 - 1. Bid #HWY-1911** – Six (6) month Non-Encumbered Contract for bulk oils, lubricants & antifreeze for the County Commissioners. The bid term will be July 22, 2019 through January 21, 2020.
- F. Items of Business – Discussion, Consideration and/or Action regarding the following:**
 - 1. Pre-Trial Presentation**

The following items, F2 – F32 are Consent Items and are routine in nature
 - 2. Renewal of County Bid #HD-1732** - Social Marketing Services for the Cleveland County Health Department. All terms and conditions will remain the same for the period July 1, 2019 through June 30, 2020.
 - 3. Renewal Contract** between Board of County Commissioners on behalf of Cleveland County Assessor's Office and Eureka Water Co. effective July 1, 2019 through June 30, 2020 in the amount of \$6.20 per 5-gallon bottle of water.
 - 4. Contract** between Cleveland County Board of County of County Commissioners on behalf of the Cleveland County Health Department and Joyce Gibson Clement for Directly Observed Therapy. County agrees to pay an amount not to exceed \$10.00 per service visit not to exceed \$8,666.00 and mileage in accordance with the State Travel Reimbursement Act which is currently \$0.50 per mile for the period July 1, 2019 through June 30, 2020.

5. **Renewal** of property and casualty policies in the amount of \$659,391.42.
6. **Agreement** between Cleveland County District #1 and Sharp’s Cleaning Service, Inc. for the period July 1, 2019 through June 30, 2020 in the amount of \$425.00 per month for services at 14701 S. Westminster Rd OKC, OK.
7. **Customer Service Agreement** between Cleveland County District #1 and Republic Service to provide waste service in the amount of \$79.31 per month for the period July 1, 2019 through June 30, 2020.
8. **Agreement** between Cleveland County Sheriff’s Department and Total Beverage Services LLC for the period July 1, 2019 through June 30, 2020 for 5 gallon size to delivered to the court security office.
9. **Contract** between Cleveland County Sheriff’s Department and Standley Systems to lease a MP 7503SP Copier for the period July 1 2019 through June 30, 2020 I the amount of \$268.33 with the option to renew 4 additional years.
10. **Agreement** between Cleveland County on behalf of the Cleveland County Sheriff’s Department and Benchmark Government Solutions for Food Services, Laundry and Commissary during the period July 1, 2019 through June 30, 2020.
11. **Amendment to the Contract** between Cleveland County Sheriff’s Department and Turn Key Health Clinics, LLC for Medical Staffing and Administration for FY 19/20.
12. **Agreement** between Cleveland County Sheriff’s Department and City of Norman for the period July 1, 2019 through June 30, 2020 in the amount of \$48.63 per person incarcerated.
13. **Renewal Agreement** between the Board of Cleveland County Commissioners on behalf of Cleveland County Districts #1 SN/7343, #2 SN/9044, and #3 SN/8162, and Syntech for the FUELMaster Fuel Management System in the amount of \$2650.00 per year/per commissioner district for the period July 1, 2019 through June 30, 2020.
14. **Agreement** between Cleveland County District #3 and Dell for the period July 1, 2019 through June 30, 2020 in the amount of \$474.09.
15. **Award Quote** for Metro Flooring for removal and re-installation of carpeting in the amount of \$8,487.07 for the Cleveland County Sheriff’s Department Detention Center located at 2550 West Franklin Road, Norman OK per title 61, Sec. 102 & 103.
16. **Cooperative Extension Services Contractual Agreement** between The Oklahoma State University Acting for and on behalf of its Cooperative Extension Service and the United States Department of Agriculture and The Board of County Commissioners of Cleveland County for the fiscal year 2019-2020.
17. **Storage Lease Agreement** between the Cleveland County Treasurer’s Office and Underground Vaults and Storage, Inc. for the period July 1, 2019 through June 30, 2020 for space leased at 3500 East Ave G, Hutchinson, KS 67501.
18. **Service Agreement** between Cleveland County Treasurer and Cox Communications for digital cable service in the amount of \$8.50 per month during the period July 1, 2019 through June 30, 2020.
19. **Shared Cost Agreement** between Cleveland County Treasurer and the Cleveland County Clerk to share the expense to pay for telecommunications Services that

Cox Oklahoma Telecom provides to both offices. The Treasurer will pay \$152.95 on the even months and the Clerk will pay \$152.95 on the odd months for the period July 1, 2019 through June 30, 2020.

20. **Service Maintenance Agreement** between Cleveland County Treasurer and Black Mesa Security for the period July 1, 2019 through June 30, 2020 in the amount of \$750.00.
21. **Service Agreement** between the Cleveland County Sheriff’s Department and Legacy to provide inmate communication services and operator assisted telecommunication services for the period July 1, 2019 through June 30, 2020.
22. **Agreement** between Cleveland County Board of County Commissioners and Alternative Dispute Resolution System of the State of Oklahoma, by and through the Administrative Director of the Courts to provide dispute mediation services for the period July 1, 2019 through June 30, 2020.
23. **Software as a Service Agreement** between Cleveland County Assessor and Spatialtest for July 1 2019 through June 30, 2020.
24. **Request for Approval** of Financial Statement Resale Property Fund.
25. **Request for Approval** of Allocation of Alcoholic Beverage Tax in the amount of \$62,538.53.
26. **Invoice** #457111 from Pierce Couch Hendrickson in the amount of \$677.30 and Invoice #459009 in the amount of \$756.40 (RE: Cleveland County General).
27. **Notice of Appointment** of Phil Johnson as Requisition Officer for the remainder of FY/2019 for the CFESCCCP3 account for Early Settlement Central Cleveland County Program.
28. **Notice of Appointment** of Kathleen (Kathy) King as Receiving Officer for the remainder of FY/2019 for the CFESCCCP3 account for Early Settlement Central Cleveland County Program.
29. **Declaration to Surplus and Resolution to Dispose** of E110-016 30X96 Table from the OSU Extension Service.
30. **Approve the following Cash Fund Appropriations:**
 - a. Assessor’s Revolving Fund \$ 1,064.25
 - b. Bridge Capital Improvement Fund \$ 180.49
 - c. Child Abuse Prevention Fund \$ 130.56
 - d. Co Bridge and Road Improvement Fund \$ 67,260.95
 - e. Commissioners Building Fund \$ 1,008.33
 - f. County Clerk Lien Fee \$ 2,828.55
 - g. County Clerk Preservation Fee \$ 25,188.41
 - h. Court Clerk Revolving Fund \$ 13,505.23
 - i. DA Incarceration Costs \$ 534.18
 - j. Early Settlement Central Cleveland Co Program \$ 8,838.40
 - k. Fairgrounds \$ 25,524.50
 - l. First Choice Recovery \$ 1,800.00
 - m. Health \$ 7,221.00
 - n. Highway Unrestricted \$ 487,953.95
 - o. Juvenile Drug Court Revolving Fund \$ 10,518.68
 - p. Sales Tax \$ 839,976.45

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| q. Sheriff Commissary | \$ 24,559.01 |
| r. Sheriff Courthouse Security Service Fee | \$ 13,015.61 |
| s. Sheriff Environmental Reward Fund | \$ 8.54 |
| t. Sheriff Federal Share Revenue Fund | \$ 18.35 |
| u. Sheriff Jail Fund | \$ 3,631.93 |
| v. Sheriff Revolving | \$ 23,580.96 |
| w. Sheriff Service Fees | \$ 108,709.97 |
| x. S.T.O.P Violence Against Women Fund | \$ 2,552.80 |
| y. Treasurer Certification Fee Fund | \$ 4,755.00 |

31. Review, Audit, Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

32. Review, Audit, and approve or disallow claims for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

END OF CONSENT

G. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter that was not known about or which could not have been reasonably foreseen prior to the time of posting.)

H. Commissioner’s Discussions regarding County Business.

I. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

J. Adjourn.

Filed and Recorded in the County Clerk’s Office this 21st Day of June, 2019.

Time: 12:25 (am) (pm)

Tammy Belinson
by *Jan Skelton*
Cleveland County Clerk or Deputy

